



J&K SMALL SCALE INDUSTRIES DEV. CORPORATION LIMITED (SICOP).

ISO 27001:2013 ISO 9001:2015

JLN Udyog Bhawan, Jammu/Sanat Ghar, Bemina Srinagar.

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CIRCULAR

It has been observed that some offices including district offices of the Corporation are not responding to the communications/verbal requests of the Legal section with regard to follow up of legal cases and drafting of para-wise replies pertaining to their jurisdiction. This is resulting that the Legal Section is not able to file the replies/counter-affidavit within the prescribed time given by the concerned court. Sometimes the Courts are giving adverse orders due to non-filing of the replies.

It is enjoined upon all the concerned that legal cases should be given priority and be attended with seriousness. The concerned Managers/Unit Head shall attend the cases pending in respect district courts. In respect of cases pending before the Hon'ble High Court, the para-wise replies supported with relevant documents be provided to the Legal Section immediately so that the Legal Advisors of the Corporation are able to frame replies/counter-affidavits and file the same within the time provided by the Hon'ble Court.

The above be taken with full seriousness and any lapse or adverse orders due to non-furnishing of the records/para-wise reply shall be the personal responsible of the concerned officer.

Issued with the approval of the competent authority.

[Handwritten signature]
25.8.20

No. SICOP/GM(HQ)/132-40

Dated 25.08.2020.

Copy to the:

- 1- Managing Director, SICOP
- 2- Financial Advisor & CAO
- 3- All Genral Managers
- 4- All Divisional Managers/Dy. Financial Advisors/Project Engineers
- 5- All Dy. GMs/Managers/District Managers.

Gen. Manager (HQ)
SICOP